

No.GAD/DAC/Retd.Emp/EOs/
M.S.Electricity Dist.Co.Ltd.
Prakashgad, 4th floor
Bandra (E), Mumbai-400 051.

Date : 15.04.2006

ADMINISTRATIVE CIRCULAR NO. 36

Sub: Appointment of retired Officers as Enquiry Officers.

Ref :- Administrative Circular No.10, dt. 17.11.2005.

The list of retired officers of the rank of E.E, Dy.CAO, Dy.E.O. equivalent and above has been drawn for empanelment and circulated vide Administrative Circular No.10 dated 17/11/05. As per para-11 of the aforesaid Administrative Circular, the competent Authorities were allowed to appoint Enquiry Officers from the said panel up to 31/3/06. Thereafter, revised panel was to be notified. Accordingly after taking a review a revised list of retired officers has been drawn and attached herewith for appointing them as Enquiry Officers. The appointment of Enquiry Officers from this panel may be made up to 30/6/06. Thereafter, the revised panel shall be notified by the head of the Disciplinary Action Cell, Head office with the approval of the Chief General Manager (P).

2. As per para-9 of Adm.Circular No.10 Dt. 17/11/05, the Competent Authorities were supposed to issue appointment letters of Enquiry Officer in usual proforma. However, it is noticed that some of the competent Authorities have conveyed the Terms and conditions governing appointment of retired officers. Therefore, the competent Authorities are advised that while appointing retired officers as Enquiry Officers, the conditions of appointment need not be repeated nor reconveyed as the conditions have already been conveyed to the retired empanelled officers by the General Manager (DC), separately.

3. It has been reported that the Management Representatives (MR) are abruptly changed after assigning the case to the Enquiry Officer. Similarly in many of the cases MR is neither available to Enquiry Officer to make arrangement as stipulated in para 7 of Adm.Circular No10, nor he is attending enquiries duly prepared as required under para 8 of Adm.Circular or remains absent for enquiry. Consequently the enquiries are delayed. Hence the Competent Authorities are requested to ensure that the Management Representatives are following the instruction scrupulously.

4. It was also reported that the letters appointing Enquiry Officers are despatched late after outwardsing the same which creates confusion in computing the period available for finalising case by the Enquiry Officer. The Competent Authorities are, therefore, requested to ensure that the cases are promptly sent to the retired officer in such a way that the dated acknowledgement of the retired officer having received the case is available on the record of the Competent Authority, because the stipulated period of time limit of one month for completing the enquiry and submitting the findings within one month is to be computed from the date of receipt of the case by the retired officer.

5. Some of the field officers have raised the a query as to whether the fees of Rs.5,000/- payable to the retired officer is per case or per employee. It is here by clarified that the case denotes an employee whose domestic enquiry is assigned to the Enquiry Officer, irrespective of the fact that number of employees are involved in one common case of misconduct. In other words the Enquiry Officer shall be paid fees depending on number of employees of whose domestic enquiries are assigned to the Enquiry Officer.

6. It is also observed that the payment of fees and other payables to Enquiry Officers is not being arranged within a month in defiance of instruction contained in para-6 of aforesaid Adm. Circular. The competent Authorities are therefore advised that the payables to the Enquiry Officers shall be arranged within the stipulated time limit.

7. The other terms and conditions envisaged in Administrative Circular No.10 dated 17/11/05 shall remain unchanged.



(S.Y. Patil)

Chief General Manager(P)

Encl: Panel of Enquiry Officers.

To

All as per Mailing list upto the level of E.E. in MSEDCL

List of Retired Officers for appointment as Enquiry Officer.

Sr. No.	Name S/Shri	Designation	Place of present residence	Correspondence Address	Tel.No. with STD Code	Date of Application
1	2	3	4	5	6	7
1.	Shelke V.M.	S.E.	Ahmednagar	'Sneh' Maniknagar, MSEB Colony, Ahmednagar, PIN 414001	(95241) 2354145 9860077860	14.12.05
2.	Khandagale R.S	C.E.	Akola	Shiv Darshan, Near Gajanan Mandir, Gorakshan Road, Akola	(95724) 2453620	
3.	Rajurkar P.G.	Dy.E.O.	Akola	Near Bhirad Mangal Karyalaya, Joglekar Plot, Akola	(92724) 2432004	
4.	Shaikh G.K.	EE	Ambejogai	Guruwarpeth, Backside, Post Ambejogai, Dist. Beed.	(952446) 247037	
5.	Wabale S.D.	Dy.E.O.	Ahmednagar	59-A "Daulat", MSEB Colony, Agarkar Mala, Tal. Dist. Ahmednagar Pin 414001	(95241) 2470915 9890610915	22.3.06
6.	Bhandari R.S.	E.E. (Stores)	Amravati	3, Deepnagar-2, Chatri Talao Road, Amravati 444606	(95721) 2672188	
7.	Dumbhare A.M.	CE	Amravati	5, Shriram Nagar, Near "Rathi" Nagar, Amravati	(95724) 2661182 9822736526	06-9-05
8.	Thakare H.B.	CE	Amravati	"ShriHari" Deepnagar Chhatri Talav Road, Amravati - 444 606	(0721) 2568511 9823177687	
9.	Deshmukh P.A	Dy.EO	Aurangabad	33, Mukund Housing Soc., N-2, CIDCO, Aurangabad-431210.	(95240) 2472641	
10.	Kulkarni D.D.	EO	Aurangabad	Flat No.1, Raviraj Aptt., Umaji Colony, Bansilal Nagar, Aurangabad.	(95240) 2322961	
11.	Pathak D.T.	EE(C)	Aurangabad	Ganga Aptt., Plot No.36, Vidyaniketan Colony, Jalna Road, Aurangabad	(95240) 2355048	
12.	Patil R.S.	EE	Aurangabad	Plot No.C-25, Mukund Hsg.Soc., N-2, CIDCO, Aurangabad	(95240) 2486678	08/08/05
13.	Pawar S.R.	EE	Aurangabad	11, Girijadevi Hsg.Soc., Pundlik Nagar Road, Garkheda, Aurangabad	(95240) 2441723	09/08/05
14.	Shahapurkar AV	EO	Aurangabad	Flat no 3, Golden Residency. N-1, E, sector, CIDCO. Aurangabad, 431003	(95240) 2484462 9850167621	
15.	Tatne B.B.	EO	Aurangabad	Vidyut Colony, Plot No.14, Begumpura, Aurangabad.	(95240) 2401458	

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16.	Nair R.P.	Dy.EO	Bhandup	311/6895 "Jyoti", Pant Nagar, Ghatkopar (E), Mumbai-400 075	(9522) 25131376 9869647799	
17.	Hiwale R.K.	E.O.	Buldhana	Visava, Plot No.25, Tulsinagar, Buldhana	9226482678	
18.	Ghughe N.R.	S.E.	Dhule	15, Saiprasad, New Suyog Colony, Vidya Nagar, Deopur, Dhule, Dist.Dhule, Pin 424005	9423495070	
19.	Lohar D.N.	SE	Dhule	148, Shiv Parvati Colony, Deopur, Dhule.	(952562) 273119 9422788519	27/04/05
20.	Deshpande P.G	JD	Dombivali	1, Mahveerdham Society, Khandkar Marg, 16Tilak Nagar, Dombivali(E)-421201	(95251) 2435876	
21.	Choudhari R.D.	EE	Jalgaon	93, Shivajinagar, At.Post Jamner, Dist.Jalgaon.	(952580) 233495	25/07/05
22.	Jagdale V.D.	Dy.CIRO	Kalyan	B-3/404, Vithoba Krupa Hsg.Soc., Mhasoba Maidan, Ramdaswadi, Kalyan(W), Dist.Thane	9869244682	16/12/05
23.	Wankhede L.M.	EO	Kalyan	102, Awas Appt., Opp: Sampada Hospital, Mhasoba Maidan, Murbad Road, Kalyan(W) 421 301	(95251) 2208845	16/7/05
24.	Bhandari C.Y.	EE	Kolhapur	Block No.A/9, Satsihdeep, Priyadarshini Hsg.Society, Uchgaon, Tal. Karvir Dist.Kolhapur-416 005	(95231) 2505178	
25.	Bhat N.G.	CE	Kolhapur	345, Shahunagar, Nandani Road, Jaysingpur, Dist.Kolhapur Pin:416 101	(952322) 2263233	
26.	Dhawale S.D.	Dy.CAO	Kolhapur	405/3, Tarangan Apptt., A Wing Near New Palace, Bawada Road, Kolhapur	9823948288	09/3/06
27.	Herlekar D.S.	EE	Kolhapur	23, Sunmitra Hsg.Soc., Rajarampuri, Kolhapur.	(95231) 2520954	
28.	Sapate V.B.	SE	Kolhapur	Datta Apartment, Near Krupalani Hospital, Tarabai Park, Kolhapur-416 003.	(95331) 2662231	
29.	Sangve A.B.	EE	Latur	Pariwar Society, Near Veerath Hanuman Temple AUSA Road, Latur	(952382) 200545 9890217545	

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30.	Badpujari S.G.	E.E. (Stores)	Mumbai	3, Makarand, Plot No.152, R.D.B.7, Charkop, Kandivali (W), Mumbai	(9522) 28695638	
31.	Bhave C.R.	C.A.O.	Mumbai	10, Ramkrishna Co-op. Hsg.Soc.Ltd., Ram Mandir Road, Kherwadi, Bandra(E), Mumbai-40051	(9522) 26474899	20.02.06
32.	Bhute W.S.	JD(DC)	Mumbai	C/o.Ashish Bhute, JE(T), MSEB Colony, Krushna, Block No.4, Airoli, Navi Mumbai.	(9522) 27601963	07/06/05
33.	Dave C.P.	Dy.CAO	Mumbai	Gini Habitates, Plot No.2, Road No.7, Row House No.2, Sector-12, New Panvel, New Mumbai	(9522) 56144321 9867054490	7/7/05
34.	Rooge S.Y.	DOP	Mumbai	152/1, Markand Co.Op. Hsg.Soc., RDP-7 Sector No.3, Charkop, Kandivli (W), Mumbai-67.	(9522) 28692714	20/05/05
35.	Shetty P.K.	AD(DC)	Mumbai	Block No.401, New MHADA Bldg. Behind Samaj Mandir Hall, Sardar Nagar No.1, Sion- Koliwada, Mumbai - 400 022	(9522) 24016664 9820487566 9322597499	
36.	Thete D.R.	E.E.	Mumbai	Flat No.15, Makarand CHS, 152, R.D.P.-7, Sector No.III, Charkop Kandivli (W), Mumbai 400 067	(9522) 28685994	
37.	Reddy K.B.	SE	Mumbai (Nerul)	701, Harbour View, 'B'wing, Jawahar Nagar, Co.Op.Hsg.Soc, Plot no.4913, Sector 17- A, Nerul, Navi Mumbai.	(9522) 27709229 9422871027	
38.	Charde S.S.	Dy.E.O.	Nagpur	149, Vijayanand Colony, Narendra Nagar, Nagpur 440015	(95712) 2748379	20/02/06
39.	Date M.D.	SE	Nagpur	Plot No.95, Ujwal Layout Narendra Nagar, Nagpur	(95712) 2748573 9423102037	
40.	Meshram C.S.	CAO	Nagpur	Indira Nagar, Mission Mohalla, Indora, Nagpur - 440 004	(95712) 5633227 2242446	
41.	Nite A.K.	CE	Nagpur	Near RTO Office, Opp: Post Office, Giripeth, Nagpur.	(95712) 2549966	
42.	Paranjape A.A.	SE	Nagpur	101, Prasadnagar, Jaitata Road, Nagpur-16	(95712) 2224109	

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43.	Raje R.S.	CE	Nagpur	Plot No.340 Gandhi Nagar, Near LAD College, Nagpur - 440 010	(95712) 2242446	
44.	Zoldeo G.N.	Dy.EO	Nagpur	Near Nikalas Mandir, Favara Chowk, Ituvari, Nagpur-2.	(95712) 2779042	
45.	Hemrajani A.R.	EE	Nanded	2 nd floor, Bhore Complex, Mahavir Chowk, Nanded-431 601.	(952462) 240693 9850891240	
46.	Inamdar S.D.	CE	Nanded	Mayur Vihar Colony Nanded	(952462) 251928	
47.	Jondhale S.N.	Dy.CAO	Nanded	Holi Galli, Navghat Road, Nanded	(952462) 254618 9822104374	14/12/05
48.	Mangnale V.G.	S.E.	Nanded	Prashant Bldg., Vidyut Nagar, Bhagya Nagar Road, Nanded	9850865604	07/01/06
49.	Patil H.A.	TD	Nanded	10, Anandwan Mayur Vihar Colony, Pawadewadi Naka, Nanded-431 602	(952462) 251242	
50.	Lokhande J.K.	EE	Nandurbar	Shashi Bungalow, Sanjay Oil Compound, Taloda Road, Nandurbar.	(952564) 221575	
51.	Ansari A.H.	EO	Nasik	Bajrang Society, Behind Rath Chakra Society, Indira Nagar, Nasik-422009.	(95253) 2325279	01/03/05
52.	Chaporkar A.G.	E.E.	Nasik	1, Shivam Apptt., Behind New Eara English School, Govindnagar, Nasik 422009	9822632478	
53.	Ghan B.D.	Dy.C.E. (Civil)	Nasik	'Yashali' Bungalow Prakashnagar, Shikharewadi, Nasik Road,	(95253) 2463750	
54.	Jangade I.B.	Dy.CAO	Nasik	Rathod Complex, Basant Bahar, Ayodhyanagar, Off Takali Rd' Near Ganesh Mandir, Post Gandhinagar, Nasik 422006	(95253) 2412415 2411807 9225115857	
55.	Palve S.V.	Dy.EO	Nasik	Sagar Laxmi Hsg.Soc., "B" Block No.B-8, Jagtap Mala Behind Bytco College, Near Gajanan Maharaj Temple, Nasik Road.	9823130731	
56.	Shrivastav SB	Dy.EO	Parbhani	Vivekananda Nagar, Juna Pedgaon Road, Parbhani-431 401.	(952452) 242744	20/05/05

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57.	Hartalkar R.G.	E.E. (Stores)	Pune	A-5, Aayakar Co-op.Hsg. Soc., Survey No.137/2, Paud Road, Jai Bhawani Naka, Kothrud, Pune 411038	(9520) 25454203) 9822829532	02/12/05
58.	Joshi V.V.	C.E.	Pune	E-3, Shriram Nagari Co-Op. Hsg. Socy., Behind Bharti Vidhyapith, Katraj, Pune-411046	(9520) 24363733	25/03/06
59.	Kulkarni S.S.	Dy.CAO	Pune	Pushkar Park, Bldg.No.1, Block No.4, Lokmanya Colony, Kothrud, Pune-38	(9520) 25386100	23/06/05
60.	Mahajan A.L.	E.E. (Stores)	Pune	Sanjivan, 569, B-4, Shivaji Nagar, Pune	(9520) 25534839	
61.	More M.D.	EO	Pune	Priyadarshini Co.Op.Hsg. Soc., D/1, Ganesh Mala, Vithalwadi Road, Pune-30	(9520) 24320853.	16/07/05
62.	Nibandhe P.N.	Dy.CAO	Pune	425/89, Shrusti Apptt. Flat No.6, 3 rd floor, TMV Colony, Lane No.3, Gultekdadi, Pune-411037	9822195665	
63.	Nirgudkar B.S.	EO	Pune	Rahul Nagar, S.No.4/1+2 &5/1+2, Bldg.No.5, Flat No.1, Karve Road, Kothrud Bus Stand, Near M.Karve Putala, Opp:Pune Merchant Bank, Kothrud, Pune-411029	(9520) 25469321	21/9/05
64.	Patni V.S.	T.D.	Pune	201, Palak Aptt., 57, Bhosle Nagar, Pune 411007	(9520) 5537821 9422022579	20/01/06
65.	Vaidya A.K.	S.E.	Pune	Block No.8, Raigad Bldg., S.B.I.Staff Co-op. Hsg.Soc., Teachers Colony, Vanaz Corner, Paud Road, Pune 4110038	(9520) 25390755 9860329754	20/01/06
66.	Vedpathak A.D.	AD(E)	Pune	A/2/10, Raj Mayur Hsg. Soc., Near Shrada Centre Pune-2.	(9520) 25462705	
67.	Pawar Y.R.	SE	Satara	39, Rajlaxmi Bungalow, Koopar Colony, Satara	(952162) 234747 9822117712	12/08/05
68.	Shinde A.B.	E.E.	Satara	18, Ganesh Colony, Shahu Nagar, Godoli, Satara Pin 415001	(952162) 22166	
69.	Agarkhed D.C.	Dy.CAO	Solapur	D-55, New Santoshnagar Vijapur Road Solapur-413004.	(95217) 2303685	

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70.	Prabhudesai P.B.	D.O.P.	Thane	Block No.3, Bldg.No.36, Akshay Hsg.Soc., Manisha Nagar, Kalwa, Thane PIN 400 605	(9522) 25390257	31/01/06
71.	Shastri J.A.	Jt.CAO	Thane	401, Tulsi Villa, Near Thane Gramin Bank, Vrindawan Society, Thane (West).	9821143490	29/03/06
72.	Karagir M.R.	Dy.CAO	Udgir	Vithalnagar Shelhad Road, Post Udgir, Dist.Latur	(952385) 255026 9890921745	
73.	Poojari S.B.	AD(E)	Vasai	Geetanjali Co.Op.Hsg.Soc Bldg.No.H-5, Flat No.102, Ambadi Road, Vasai Road (W), Dist.Thane.	(95250) 2332772	04/07/05
74.	Borkar H.C.	CAO	Yeotmal	Plot No.6, Deep Nagar, Near Darda Nagar, Yeotmal.	9422670527	